

How to Print A Poster

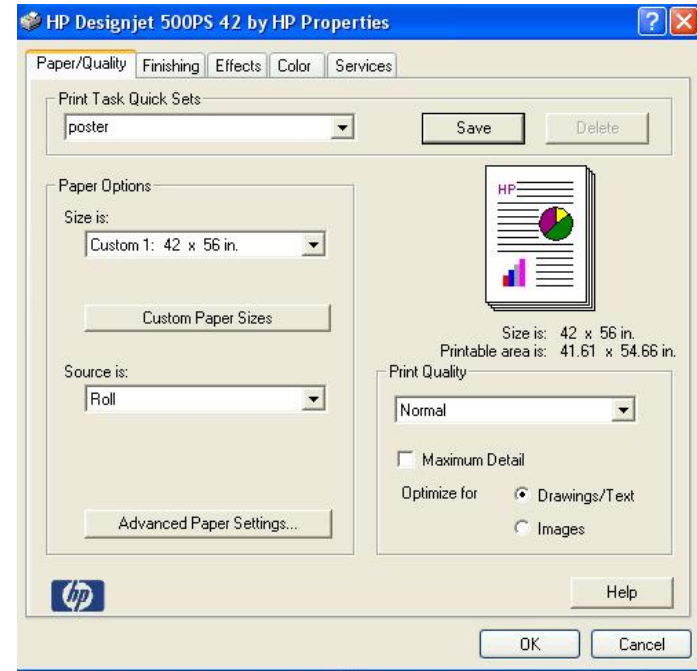
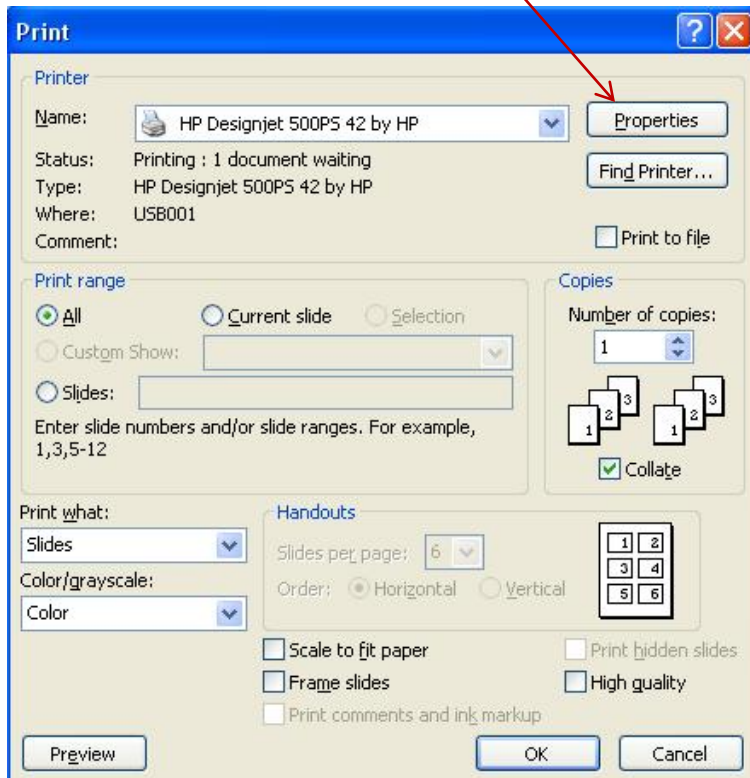
Login: username = posterprint

No password is required.

Powerpoint: Bring up powerpoint and open your poster file.

Print:

Select Office button (extreme top left corner) and select “Print” then “Properties”



Make sure you have the Paper Options set to 56” width x 42 “ length (as seen above). If this is not set; click on “Custom Paper Sizes” and input 56 “width x 42 “ length. (See pic below).

